

TOWN OF MAPLE GROVE  
c/o Charmaine Rimple, Clerk  
7828 Deer Haven Lane, Reedsville, WI 54230-9116  
<https://townofmaplegrovewi.com> (920) 754-4734 [crimple@msn.com](mailto:crimple@msn.com)

### BUILDING NEW DWELLINGS - GUIDELINES

1. Obtain, complete and submit the application form for a zoning setback permit and a sanitary permit with the Manitowoc County Planning and Park Commission at 4319 Expo Drive, Manitowoc (920) 683-4185. Note: select a plumber of your choice.
2. When necessary, obtain and complete the application form TO PERFORM WORK WITHIN RIGHT-OF-WAY APPLICATION with the Town of Maple Grove Town Board at <https://townofmaplegrovewi.com> or [crimple@msn.com](mailto:crimple@msn.com) (920) 754-4734.
3. Obtain, complete and submit the application form WISCONSIN UNIFORM BUILDING PERMIT APPLICATION with the Wisconsin Department of Safety and Professional Services.
4. Obtain and complete the application form BUILDING PERMIT APPLICATION from Town of Maple Grove at <https://townofmaplegrovewi.com> or [crimple@msn.com](mailto:crimple@msn.com) (920) 754-4734.
5. Submit to the Clerk along with the completed application form BUILDING PERMIT APPLICATION for the Town of Maple Grove with the following:
  - Complete sets of building plans for site
  - Copy of submitted WISCONSIN UNIFORM BUILDING PERMIT APPLICATION
  - Completed energy worksheet
  - Completed TO PERFORM WORK WITHIN RIGHT-OF-WAY APPLICATION
  - Plat plan
  - Copy of sanitary permit issued by Manitowoc County Planning and Park Commission
  - Copy of setback permit issued by Manitowoc County Planning and Park Commission
  - Fee in form of paper check payable to Town of Maple Grove
    - \$600.00 per Single-Family Occupancy Dwelling
    - \$700.00 per Two-Family Occupancy Dwelling
6. The Building Inspector, Roger Mayer (920) 973-5270, has ten (10) days to approve plans.